

## Summer Accommodation 2007

Reservation and enquiry details- (this does not guarantee your booking until confirmation has been issued)

Name \_\_\_\_\_ Tel \_\_\_\_\_  
(Please let us know the name of the group / conference / responsible person as necessary.)

Return Address for communication \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Further to my enquiry for bed & breakfast / self catering / conference accommodation, my requirements are as follows (prices to be confirmed) :-

Caledonian Court en-suite Number of single rooms \_\_\_\_\_

Number of Flats @ 6 person (£936 per week) \_\_\_\_\_

Number of Flats @ 8 person (£1248 per week) \_\_\_\_\_

Caledonian Court Standard Number of single rooms \_\_\_\_\_

Number of Flats @ 6 person (£786 per week) \_\_\_\_\_

Number of Flats @ 8 person (£1048 per week) \_\_\_\_\_

Length of stay

Arrival \_\_\_\_\_ Departure \_\_\_\_\_ No. of Nights \_\_\_\_\_

Number of People \_\_\_\_\_

Special Requirements \_\_\_\_\_

I understand that if I wish to proceed with this reservation a minimum deposit of £20 per person must be paid when I receive the confirmation and advance invoice. The deposit is not refundable unless written cancellation is received 10 days before arrival. Payment in full is due in advance, 2 weeks prior to arrival, or by agreement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please return to:  
Glasgow Caledonian University  
Accommodation Office (Reservations)  
Caledonian Court  
Dobbies Loan  
Glasgow G4 0JF

# *Caledonian Court*

\*\*\* *Summer Prices 2007* \*\*\*  
(to be confirmed)

(All prices include VAT @ 17.5% Reg.No. 596 789 450)

*Caledonian Court, Dobbies Loan, Cowcaddens, Glasgow G4 OJF*  
*Tel. 0141 331 3980*

## *Self Service*

Standard Flats from £786 - £1048\* per week only (6 to 8 persons - per 7 nights, weekly service)

En-Suite Flats from £936 - £1248\* per week only (6 to 8 persons - per 7 nights, weekly service)

Each self contained flat has single bedrooms and a fully equipped kitchen

\* £22 - £27 pppn for groups of 25 or more, minimum stay 3 nights, self service

## *Hotel Style Service*

Standard Rooms £30 per person per day / £180 per week (daily service)

En-suite rooms £40 per person per day / £240 per week (daily service)

Breakfast £7 per person per day (Groups of 25 or more only) \*\*

All rooms are single occupancy unless otherwise stated

\*\* Accommodation at Caledonian Court is self service / self-catering (bedding and towels provided)

Groups and conferences may have meals arranged in advance. Residents make their way to the refectory at the Hamish Wood Building, 2 minutes walk from Caledonian Court

We are happy to discuss provision of meals and other arrangements for groups

Every resident may use the University refectory during normal opening hours as advertised  
(Mon - Fri 8.00 - 3.00. Closed Saturday & Sunday)

Please let us know if you have any special requirements

Payment is due in advance. Cheques made payable to Glasgow Caledonian University.  
Credit Cards Accepted.  
Always obtain a receipt.

WITH COMPLIMENTS

Accommodation Reservation Office, Caledonian Court, Dobbies Loan, Cowcaddens, Glasgow G4 OJF

Telephone 0141 331 3980 International 0044 141 331 3980

Facsimile 0141 331 3957 International 0044 141 331 3957

## **General Information 2007**

Caledonian Court, the University residence, is occupied by students for most of the year, and available for visitors from June to September only. It is in the centre of Glasgow close to visitor attractions and within easy reach of Central and Queen Street train station and Buchanan bus station, with Glasgow Airport twenty minutes distant by car, taxi or airport bus service.

Since its launch in 1993, Glasgow Caledonian University has become one of the most popular Scottish universities with a reputation as an innovative provider of quality vocational and professional higher education.

### **Conference Facilities**

The University has a range of lecture theatres and seminar rooms, many of which have been recently refurbished and fully equipped with audio-visual facilities. There is also an exhibition area with an upper gallery, ideal for displays and commercial exhibits. Hospitality arrangements can be tailored to suit the needs of individual groups.

### **Accommodation**

Caledonian Court, Dobbies Loan, Cowcaddens, is a modern purpose built complex of 100 flats, each accommodating 6/8 persons, in a high amenity area in the city centre. Each flat is self-contained with a fully equipped kitchen, bed linen/towels provided. There is 24 hour access - at the Reception Office during office hours or the Security Office when reception is closed, for collection of keys and information. There is a coin-operated launderette on site for residents' use. Parking is limited to 40 vehicles.

### **Catering**

This accommodation is self catering, and a fully equipped kitchen is provided in each flat for 6/8 persons. If you are renting a room you are invited to use the kitchen facilities but we request that you keep this area clean and tidy for other residents who may be sharing the flat with you.

Meals are available in the Hamish Wood Refectory during normal opening hours or by arrangement in advance for group bookings. City centre shopping is excellent for those who wish to prepare their own meals, and there is a great choice of restaurants and entertainment facilities within five minutes walk of Caledonian Court.

### **Extras**

We are happy to discuss individual requirements with tour operators and conference organisers to tailor a suitable package for groups.

### **Location**

See [www.streetmap.co.uk](http://www.streetmap.co.uk) and click on post code G4 0JF and [www.caledonian.ac.uk](http://www.caledonian.ac.uk) for other useful information and directions.

Please call the Accommodation Office for further details and see map reference for location.

Telephone 0141 331 3980 Fax 0141 331 3957 e.mail – [accommodation@gcal.ac.uk](mailto:accommodation@gcal.ac.uk)

# *Welcome to Caledonian Court 2007*

We hope you enjoy your visit to Glasgow.

Registration and key collection on arrival during opening hours is at the accommodation office, otherwise at the security office which is open 24 hours a day.

There is limited parking. All owners must log their vehicle details with us on arrival if they are able to park.

Conference delegates should follow directions provided on the Campus map. The Refectory is on the ground floor of the Hamish Wood Building across the road. Guests may use the Refectory during normal opening hours and pay for meals as required.

Each flat has a fully equipped kitchen and bedding, towels, crockery and basic cleaning materials are provided for your careful use as required. Electricity and heating is included in the rent.

Domestic service may be daily, or every 7 days, depending on your reservation.

If you are on a weekly / discount rate, please dispose of waste daily, in sealed plastic bags, in the bin store.

Individual reservations may differ.

The Security Office is staffed twenty four hours every day. (Tel.331 3958) CCTV is installed.

There is a coin operated public telephone on the ground floor of every building.

There is a launderette with washing machines and tumble dryers. Please follow operating instructions. Report any faults to Reception / Security Office at the main entrance.

Windows open on a tilt mechanism. For your security, you are advised not to open windows fully, or leave windows open in your absence.

The security entry telephone will buzz when someone requires entry. Lift the handset. Ask who it is. If you want to give access, press the key button and replace the handset. Please do not give access to anyone you do not know or expect. Security staff will deal with other callers.

Buchanan Galleries shopping complex, is less than 5 minutes walking distance from Caledonian Court. The world famous amenities of Sauchiehall Street and Argyle Street are on the doorstep.

Every room has a smoke or heat detector. When activated, you will hear the fire alarm. All occupants must evacuate the building and muster at the designated fire assembly point. Please familiarise yourself with evacuation procedures on your room door. The Fire Brigade will give authorisation for re-entry. Do not enter until told to do so. It is an offence to tamper with safety equipment, unless it is an emergency. These detectors are quite sensitive to perfume spray, smoke etc. Please take care to avoid the inconvenience of false alarms.

Accounts must be paid in advance. Please come to the reception office if you have any queries.

Cheques should be made payable to Glasgow Caledonian University. (or GCU)

**ROOMS MUST BE VACATED BY 10.00a.m. on day of departure OR BY ADVANCE ARRANGEMENT**

Please return keys to reception / security on the morning of departure, unless by previous arrangement.

Summer 2007

Caledonian Court, Dobbies Loan, Cowcaddens, Glasgow G4 0JF. 24 Hour Security 0141 331 3958